

ROYAL MAIL GROUP GRIEVANCE POLICY

Grievance Appeal Form (for use at Stage 3)

- Please explain in full the reasons why you wish to appeal against the decision made at Stage 2 of the Grievance Policy (attaching relevant documents or other additional evidence as appropriate to support your appeal).

- What practical steps would you like to see taken to resolve your grievance?

- Are there any additional points that you want to draw to the attention of the manager hearing the appeal?

- Do you consider yourself to have any form of disability? Yes / No

Version Control	Ownership	Location Stored
Approved 30/01/2012 This replaces the version dated 18/11/2009	Policy and Engagement	P&I Site Document Library

Cont...

YOUR DETAILS	
Full Name:	Pay Number:
Office Address/Work Area:	
Signed:	Date:
You need to send this form to the manager who heard your Stage 2 grievance. They should then send it with the case papers attached to: - ER Operations Team, HR Services Sheffield, FREEPOST, 4 th Floor, Pond Street, Sheffield, S98 6HR.	

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Stage 3 Grievance Form	2.0	18 th Nov 2009	18 th Nov 2010	Group IR Director	HR Help